Dear Applicant Family,

Thank you for your interest in our programs at Bing Nursery School. Please learn about our programs from our website or from material available from our office. After you have submitted an application for your child, and it has been processed, you will be contacted by the office to join one of our regularly scheduled parent tours held throughout the year. Tours are a time to have your questions answered and to see our programs in action. Submitting an application for your child is not a guarantee that your child will be offered enrollment. We accept applications at all times of year, and at any time after the birth of the child.

We have two programs: the Nursery School program and the Twos program. Children must 3 years of age or older by September for the Nursery School program. The Two’s program is for children must be 24 months of age by the start of school. Once admitted, children will continue until the fall that the child is age-eligible for California kindergarten, unless the family withdraws.

Bing Nursery School operates on an academic year calendar with four sessions. Some of our families enrolled in the academic year program do not attend the summer quarter, but will return in the fall. These summer openings may be filled by a child from the pool of applicants, but is a ‘summer only’ spot. Some children withdraw mid year, and the space will also be filled by a child from the pool of applicants.

Our programs are designed to facilitate Stanford faculty research, both through observation and participation. Class enrollments are made to ensure equal distribution of boys and girls, and diversity such as a spread of age groups, special needs, and a diversity of cultural backgrounds.

Openings may be filled according to the following priorities:

- Currently enrolled children
- Siblings of current and/or previously enrolled children
- Children of Stanford University faculty, staff, or students
- Children of Stanford alumni, and children from the general community

After all of the above priorities and characteristics have been considered, applicants are contacted for enrollment by mail, phone or e-mail. If an applicant family cannot accept the enrollment offered, the child’s name can be retained in the pool of applicants for possible later consideration. Some enrollment takes place on a rolling basis as openings become available throughout the year, with the major enrollment periods taking place for the summer quarter and/or the full academic year. Openings are filled according to age requirements, class needs and enrollment priorities until all spaces are filled. You may call the office if you have enrollment questions, or to update your contact information after applying.

Sincerely,

[Signature]

Jennifer Winters  
Director, Bing Nursery School

[Signature]

Katy Jordan  
Enrollment Administrator

6/2015
ABOUT BING…

Bing Nursery School is part of the Department of Psychology at Stanford University. It was established to provide a sound educational environment for young children, to provide a laboratory setting for research in child development, and to teach undergraduate and graduate students about children through observation and firsthand experience in the classroom.

The present building was constructed in 1965 with funding from the National Science Foundation and a special grant from Mrs. Anna Bing Arnold and her son, Dr. Peter Bing. Under the careful guidance of the founding director, Dr. Edith M. Dowley, the environment, both indoors and out, was planned to be a space where young children would have the freedom to make their own choices, thus developing a growing sense of initiative and independence. The spacious nursery school classrooms, each with a one-half acre outdoor play area, beckon children as they enter.

THE PROGRAM FOR YOUNG CHILDREN…

Bing offers a number of half-day programs for children from 24 months to kindergarten age. Programs are designed to help children grow towards increasing physical, social, emotional and cognitive competence. Each year 425 children are enrolled in the school.

In our classrooms children use basic materials (e.g., blocks, paint, sand, water, clay) in a developmentally appropriate setting. A challenging and stimulating learning environment, inside and out, is carefully planned by a professional team of teachers who are assisted by students in training. PLAY, setting the stage for learning, provides the medium through which the children may imitate, explore, test ideas, acquire information, and draw conclusions. From the very beginning, a goal for all children is for them to feel safe, trusting, and comfortable in the school environment at Bing.

RESEARCH…

Many of the major pieces of research in child development known throughout the world have been conducted at Bing Nursery School. Because Bing is a research facility, families are expected to agree to participate in research. For most of the research studies, children are invited by a researcher to go to one of the small research rooms called "game rooms." Here they participate in an activity relevant to the particular research project. As the research study is presented in a game mode, children welcome the opportunity to participate.

Research projects are carefully planned by faculty members and their research teams. Projects are reviewed by the Human Subjects Committee at Stanford as well as the Research Coordinator at Bing. Synopses of ongoing research are posted on a special bulletin board in the school atrium and complete records of all research are kept on file in the school office.
UNDERGRADUATE AND GRADUATE INSTRUCTION...

The Director and Assistant Director of Bing Nursery School, in addition to their duties as administrators of the school, serve as Lecturers in the Department of Psychology. Several courses involving observation of children and participation in the classrooms at Bing are offered by the Psychology Department. These classes include Psychology 60A, Developmental Psychology, laboratory section, Psychology 146, Observation of Children, Psychology 147, Development in Early Childhood, Psychology 195, Special Laboratory Projects, and Psychology 194, Reading and Special Work. Sections and observation opportunities are also offered for students in Human Biology, Linguistics, and Education.

GENERAL INFORMATION...

Programs at Bing Nursery School are designed to meet the research and training needs of the academic community at Stanford University, as well as to provide exemplary early education to the children enrolled. An effort is made to achieve a balance of boys and girls within each classroom and to enroll children so that an age and ethnic representation can be achieved within each group. Fee reductions based on financial need are available for all Bing programs. A confidential application may he obtained from the Bing School Business Manager.

Application for Admission: To apply for admission to a Bing Nursery School program, an application form must be completed for each child and submitted with the application fee. Prospective parents are invited to participate in a tour of the school. Parents are asked to notify the school of any address/phone changes so that information stays up-to-date while their children are on the waiting list.

Enrollment Priorities: Class enrollments are made to ensure equal distribution of boys and girls, a spread of age groups, and a diversity of ethnic backgrounds. Keeping in mind the above needs and considerations, openings are filled according to the following priorities: 1) Currently enrolled children; 2) Siblings of currently enrolled children; 3) Children of Stanford faculty, students, and staff; 4) Siblings of previously enrolled children; 5) Children of Stanford alumni and the general public. Children with special needs are enrolled on an individual basis.

Staff members are chosen for their skills with children and are highly trained and experienced in the field of Early Childhood Education. We believe that the most important quality of any teacher at Bing is warmth and sensitivity to the developmental needs of children and their families. Each class is taught by a team of teachers with adult-child ratios ranging from 1:4 to 1:7 depending on the age of the children.

Snack time is an important part of the daily schedule. Bing believes in promoting healthy eating habits. Children bring a small piece of fresh fruit or vegetable to share each session. The school provides milk, juice, and a variety of crackers. Children also participate in cooking projects on a regular basis.

Health and safety are issues that concern everyone at Bing. We rely on each family's thoughtful assessment of their child's health before coming to school. Additionally, Bing relies on community physicians for information regarding health care issues at school. Information is presented in the Health and Safety Guidelines to help staff and parents facilitate a healthy, safe, and nurturing environment for the children and adults at Bing.

Parent involvement is an important aspect of any school. A strong bond between home and school is built through both formal and informal conferences with Bing staff, parents' involvement in their child's class as well as participation in school-wide events and fundraisers. Parents are welcome to participate in the daily program, sharing the child's day and perhaps bringing in a special activity such as music or a cooking project. Bing Nursery School sponsors various early childhood education lectures and workshops which are available to parents. Some of these programs are designed exclusively for Bing families; others are open to the general public and professionals working with young children. Parents are asked to make a contribution to the school's Annual Fund for general school support and to participate in the Harvest Moon Auction and Bing Fair which support the school's scholarship fund.

07/15
ENROLLMENT APPLICATION

Child's Name
First: ____________________ MI: _____ Last: ____________________

Gender
Female [ ] Male [ ]

Birth Date
MM/DD/YYYY

To help us provide optimum diversity in the school, please indicate your child’s ethnic background (providing this information is voluntary):

Language(s) spoken at home:

Where and when has your child had group play experience(s):

Reasons for requesting placement at Bing:

Contact Information

Home Address: ____________________ Home Phone: ____________________

City: ____________________ State: ________ ZIP: ________

Parent(s)/Guardian(s)

Name: ____________________ Age: ________ Name: ____________________ Age: ________

Relationship to Child: ____________________

Occupation: ____________________

Employer: ____________________

Cell Phone: ____________________
eMail: ____________________

Stanford Alum: ________ Bing Alum: ________

Parental Status: [ ] Married [ ] Divorced [ ] Separated [ ] Other [ ]

Other Children
Name: ____________________ Age: ________ Attended Bing?: ________ Year(s) Attended: ________

[ ] Stanford Alum: ________ Bing Alum: ________

Please include a non-refundable $40.00 Application Fee which is NOT applicable to tuition charges if your child is enrolled at Bing Nursery School. (Please make checks payable to Bing Nursery School.)

"After your application has been processed, you will be contacted to schedule a school tour."

Parent Signature ____________________ Date ________

For Office Use Only:

Entered: ________ Tour eMail: ________ Tour Date: ________ Start Date: ________